

Meridian Parks and Recreation CableONE Movie Night in Meridian Volunteer Information Sheet

Thank you for your interest in volunteering at CableONE Movie Night in Meridian! The purpose of this document is to give you, as a volunteer group coordinator, some information about what goes into being a volunteer for this program so you can decide if it's a good fit for your group. If you have any additional questions, contact Colin Moss at 888-3579 or cmoss@meridiacity.org.

CableONE Movie Night in Meridian is an outdoor movie series that is free to the public. Shows are held at Meridian Settlers Park every Friday night in June, July and August for a total of 12-14 shows each year. With crowds of 2,000-3,000 people on many of those nights, CableONE Movie Night in Meridian is a very popular event for the community, but help is needed from volunteers with the set-up and take-down of the park as well as crowd control and park safety during the movies. A minimum of 6 and a maximum of 20 volunteers will be needed for each show.

Volunteers should meet the program coordinator at Meridian Settlers Park by 7:00pm. Each volunteer will receive a Movie Night Staff vest and a flashlight. Radios will also be provided, but may not be available for every person depending on the number of volunteers. At that time we will begin set-up. Volunteer jobs during set-up include:

- Help with screen set-up.
- Empty trash cans where needed and place additional trash cans around seating area.
- Open gate and set up cones and caution tape in overflow parking lot.
- Serve as parking attendant for overflow lot.
- Staff the lost child tent.
- Set up cones and caution tape from concessionaires to pump house and from pump house to dumpster.
- Set up "Ground-level Chairs Only From Here to Screen" signs.
- Set up sponsor banners.

The start time for the movie varies depending on the date. Late June movies may start as late as 10:00pm and late August movies may start as early as 8:45pm. Volunteer jobs during the movie include:

- Set up cones and caution tape around sound garden immediately after movie begins.
- Empty trash cans as needed.
- Monitor for smoking within the seating area and alcohol anywhere in the park.
- Patrol playground and other areas of park and make sure anyone not watching the movie is staying within accepted boundaries.
- Help to minimize negative behavior such as bad language, fighting, etc.
- Staff the lost child tent.

The end time for the movie varies depending on when the movie gets started as well as the length of the movie. End times can range from 10:30pm – 12:00am. Movie Night Staff vests and flashlights will be returned after the movie. Volunteer jobs after the movie include:

- Help with screen take down.
- Take down all cones and caution tape.
- Pick up trash in seating area and playground.
- Empty trash cans and haul to dumpster.
- Put away "Ground-level Chairs Only From Here to Screen" signs.
- Put away sponsor banners.

Volunteer Group Sign-Up Sheet

Group Name: _____

Contact Person: _____

Phone: _____ E-Mail: _____

Estimated Number of Volunteers: _____

Please mark the night(s) your group would like to volunteer. "Filled" means that night has already been filled by another group.

June 4th _____

July 23rd Filled

June 11th _____

July 30th _____

June 18th Filled

August 6th _____

June 25th _____

August 13th _____

July 2nd _____

August 20th _____

July 9th _____

August 27th _____

July 16th _____

Please return this form to Colin Moss at the Meridian Parks and Recreation Department.

Colin Moss
Recreation Coordinator
Meridian Parks and Recreation
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Fax: 898-5501
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www.meridiancity.org/parks_rec